CHAPTER 3-12: GOVERNMENT RECORDS

3-12-010. Government Records.
3-12-020. Retention Schedule.
3-12-030. Records Requests.
3-12-040. Fees.
3-12-050. Fee Waiver.
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3-12-010. Government Records.

All government records of the City shall be maintained, classified and accessed in accordance with the Utah Government Records Access and Management Act set forth at *Utah Code Ann.* §§ 63-2-101, *et seq.*, as amended.

3-12-020. Retention Schedule.

All government records of the City shall be retained in accordance with the Utah Municipal General Records Retention Schedule (1998), which is hereby adopted by reference as the Woods Cross City Records Retention Schedule.

3-12-030. Records Requests.

Any person requesting a record shall file a written Government Records Access and Management Request Form as provided by the City. Such request shall be submitted and processed in accordance with the Utah Government Records Access and Management Act, as adopted by the City.

3-12-040. Fees.

The City may charge reasonable fees to cover the City's actual cost of duplicating a record, which fees shall be adopted and may be amended as part of the City's Fee Schedule, hereby adopted by reference. The City may require payment of past fees and future estimated fees before beginning to process a request if the requester has not paid fees from previous requests and/or the fees for the current request are expected to exceed fifty dollars ($50.00). Any prepaid amount in excess of fees due shall be returned to the requester.

3-12-050. Fee Waiver.

In accordance with *Utah Code Ann.* § 63-2-203, as amended, the City may fulfill a record request without charge when it determines that:

(a) releasing the record primarily benefits the public rather than a person;

(b) the individual requesting the record is the subject of the record, or an individual specified in Subsections 63-2-202(1) or (2); or

(c) the requester's legal rights are directly implicated by the information in the record and the requester is impecunious.

3-12-060. Appeals.

Any person aggrieved by the City's access determination made under this Chapter may appeal the determination within thirty (30) days to the City Administrator in accordance with the provisions set forth in *Utah Code Ann.* § 63-2-401, as amended.

RESOLUTION (by ordinance)

A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE FOR THE CITY OF WOODS CROSS.

WHEREAS, The City has enacted ordinances establishing special fees,

WHEREAS, These ordinances give the City Council authority to set fees by resolution,

WHEREAS, The City has adopted a Consolidated Fee Schedule setting these fees,

WHEREAS, There is a need to amend the Consolidated Fee Schedule to **amend the Public Safety Impact Fees,**

NOW THEREFORE, be it resolved by the Woods Cross City Council that the fees set in Attachment 1 shall be effective immediately upon adoption and posting of this resolution.

Adopted by the Woods Cross City Council this 20th day of December 2005. (Approved by Ordinance 490 on December 20, 2005

WOODS CROSS CITY
A MUNICIPAL CORPORATION

_____
MAYOR JERRY E. LARRABEE

ATTEST:

_____
ALAN T. LOW, CITY RECORDER

ATTACHMENT 1
WOODS CROSS CITY
Consolidated Fee Schedule

I. BUILDING FEES:

Building Valuation:

Building Valuation is derived utilizing current building valuation data from the latest issue of the International Conference of Building Officials (ICBO) Building Standards publication.

Building Permit Fees

Building Permit Fees are determined by utilizing the procedures outlined in the 1997 Uniform Administrative Code utilizing Table 3-A of said code attached hereto as Exhibit I. In addition the following fees will be assessed when appropriate:

Plan Review Fee	65% of the Permit Fee
Investigation Fee:	100% of the Permit Fee
State Fee:	1% of the Permit Fee

Building Permit Fees - Additions or Modifications to Existing Structures; Structural, Plumbing, Mechanical, and/or Electrical Systems:

Fees shall be assessed in accordance with the provisions of Section 304 of the 1997 Uniform Administrative Code.

II. BUILDING BONDS as authorized in Section 10-3-110, Woods Cross City Ordinances

Single Family Residential Dwellings $500.00

All others* $5.00 per linear feet of public street frontage

** A bond will not be required for permits with a building valuation less than $60,000. Regardless of valuation a bond shall be required for all new residential dwellings.*

III. DEVELOPMENT REVIEW SERVICE FEES:

A. Subdivisions

Preliminary Plat Review*	$500.00 + $40.00 per lot
Final Plat Review*	$700.00 + $45.00 per lot
Inspection of Improvements	1% of the City Engineers estimate of the cost of public improvements.

B. Site Plan Review

1 to 5 acres	$600.00 + $40.00 per acre or fraction thereof
Greater than 5 acres	$600.00 + $45.00 per acre or fraction thereof

C.	Site Plan Amendment	$ 200.00
D.	Rezone Request	$ 200.00
E.	Conditional Use Permit	$ 50.00
F.	Hearing before Board of Adjustments	$ 50.00
G.	Request for changes to Zoning Ordinance or General Plan	$ 200.00

*This fee covers the cost of reviewing three submittals of the plat. Any additional submittals will have an additional fee assessed on an hourly basis of review at the hourly rate of the City Engineer.

IV. Water Service Fees:

A. Water Deposit

Single Family Dwelling	$ 50.00
Duplex	$ 90.00
Triplex	$ 135.00
Fourplex	$ 180.00
Multiple Dwelling larger than a Fourplex	An Amount equal to one minimum billing per building computed at the minimum bi-monthly rate.

B. Water Usage Charges

Meter Size	Monthly Minimum Rate	Maximum Gallons At Minimum Rate	Rate Per Usage over Maximum Gallons

2.	3/4"	$ 8.00	8,000	$1.00 per 1,000 gal.
2.	1"	$ 20.00	20,000	$1.00 per 1,000 gal.
3.	1-1/2"	$ 48.00	48,000	$1.00 per 1,000 gal.
4.	2"	$ 80.00	80,000	$1.00 per 1,000 gal.
5.	3"	$181.00	181,000	$1.00 per 1,000 gal.
6.	4"	$552.50	552,500	$1.00 per 1,000 gal.

C. WATER METER INSTALLATION

½, ¾	inch meter	$ 175.00
1	inch meter	$ 240.00
1½	inch meter	$ 450.00
2	inch meter	$1,690.00
3	inch meter	$1,940.00
4	inch meter	$3,095.00

D. WATER DELINQUENCY FEE $ 10.00

E. WATER SHUT-OFF FEE

First and second shut-offs $ 25.00

Third and subsequent shut-offs $ 40.00

V. Garbage Collection Fees:

1st Can Monthly Rate $ 12.50

Each Additional Can Monthly Rate $ 5.50

VI. STORM WATER SERVICE FEES

A. Monthly Fee (All Customers) per ERU per month $ 1.00

B. Credit allowed for on-site-detention percentage of monthly fee 50%

C. Credit allowed for API Separator System percentage of monthly fee 50%

D. Credit allowed for those properties not draining into a storm water facility 70%

VII. SIGN FEES:

A. Street Identification Signs $ 150.00

B. Traffic Control/Regulatory Sign $ 125.00

C. Combination Street Identification & Traffic Control/Regulatory Sign $ 200.00

VIII. STREET TREE FEES (per tree) $ 200.00
(as per Section 11-5-106(2)a. Woods Cross Code)

IX. IMPACT FEES:

A. Park Development:

Single Family Dwelling Detached(per unit)	$ 1,357.00
All Other Dwelling Units(per unit)	933.00

B. Storm Sewer:

Single Family Dwelling Detached(per unit)	$ 884.00
All Other Dwelling Units (per unit)	401.00
All Non-Residential (per acre)	6,285.00

C. Water:(All Development)

Connection Size

¾ inch line	$ 1,794.00
1 inch line	4,485.00
1½ inch line	8,970.00
2 inch line	14,352.00
3 inch line	26,910.00
4 inch line	44,850.00

D. Public Safety(Fire)

Single Family Dwelling(per dwelling unit)	**$ 389.00**
Multi-Family Dwelling (per dwelling unit)	**193.00**
Hotel/Motel (per room)	**233.00**
Nursing Home (per room)	**8,235.00**
Commercial (per 1,000 sq.ft.)	**119.00**
Office (per 1,000 sq.ft.)	**77.00**
School (per 1,000 sq.ft.)	**445.00**
Church (per 1,000 sq.ft.)	**49.00**
Industrial (per 1,000 sq.ft.)	**29.00**

X. GRAMA FEES

A. Compiling records in a form other than maintained by the city - Actual cost and expense for employee time, supplies and equipment with a minimum charge of $20.00. If the time involved is less than 15 minutes there is no charge.

B.	Copy of a Record	$0.15 per page
C.	Certification of a record	$2.00 per certification
D.	Postage	Actual cost of City
E.	Document Costs	
	1. City Code	$25.00

2.	General Plan	$50.00
3.	Zoning Ordinance	$15.00
4.	Land Development Code	$10.00
5.	Zoning Map (11x17)	$2.00
6.	General Plan Map (11x17)	$2.00

XI. BUSINESS LICENSES

A. Base Fees

1. Home Occupation	$ 25.00
2. Other	$ 50.00
3. Temporary Use as Defined in Section 12-21-112 Woods Cross City Code	$ 25.00

B. Regulatory fees in addition to base fee:

1. Beer License

a. Class "A" (Bottled/Canned Beer off premise Consumption) $100.00

b. Class "B" (Bottled/Canned Beer served on premise.) $150.00

2. Sexually-oriented businesses/Employees of sexually oriented businesses: In addition to the base business license fee and any other applicable variable fee, the following fees shall be charged to sexually-oriented businesses and employees of sexually-oriented businesses.

a. Outcall services.....$ 300.00
b. Outcall services employees (Except "g" below).....$ 200.00
c. Semi-nude dancing agencies and semi-nude entertainment businesses.....$ 300.00
d. Semi-nude dancers/performers.....$ 200.00
e. Adult businesses.....$ 300.00
f. Adult business employees.....$ 50.00
g. Outcall business employees who do not perform any services outside the licensed premises; semi-nude dancing agency employees or semi-nude entertainment business

employees who are not performers or dancers.....$ 50.00

h. Initial police background investigation fee (required of all applicants for a sexually-oriented business license and all employees, performers, or dancers at the time of an initial application).....$ 100.00

i. Bond required pursuant to Section 5-5-140 Woods Cross City Code.....$2,000.00

Exhibit 1

Table 3-A - BUILDING PERMIT FEES

TOTAL VALUATION	FEE
$1.00 to $500.00	$23.50
$501.00 to $2,000.00	$23.50 for the first $500.00 plus $3.05 for each additional $100.00, or fraction thereof; to and including $2,000.00
$2,001.00 to $25,000.00	$69.25 for the first $2,000.00 plus $14.00 for each additional $1,000.00 or fraction thereof; to and including $25,000.00
$25,001.00 to $50,000.00	$391.75 for the first $25,000.00 plus $10.10 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$643.75 for the first $50,000.00 plus $7.00 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$993.75 for the first $100,000.00 plus $5.60 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$3,233.75 for the first $500,000.00 plus $4.75 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$5,608.75 for the first $1,000,000.00 plus $3.65 for each additional $1,000.00, or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours. . . . . $47.00 per hour* (minimum charge - two hours)
2. Reinspection fees assessed under provisions of Section 305.8. . . . . $47.00 per hour*
3. Inspections for which no fee is specifically indicated. . . . . $47.00 per hour* (minimum charge - one-half hour)
4. Additional plan review required by changes, additions or revisions to plans. . . . . $47.00 per hour*
5. (minimum charge - one-half hour)
6. For use of outside consultants for plan checking and inspections, or both. . . . . .Actual costs**

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.